



**HARDIN COUNTY**  
**Board of Supervisors**

**Wednesday, July 31, 2019**

1. 8:30 A.M. Drainage  
Courthouse Large Conference Room

[DRAINAGE AGENDA](#)

2. 10:00 A.M. Call To Order  
Courthouse Large Conference Room
3. Pledge Of Allegiance
4. Approval Of Agenda
5. Approval Of Minutes - 7/24/2019 & 7/25/2019

Documents:

[07-24-2019\\_MINUTES.PDF](#)  
[07-25-2019\\_MINUTES.PDF](#)

6. Approval Of Claims For Payment - 7/31/2019
7. Utility Permits & Secondary Roads Department
8. Appointment To Hardin Co. Community Endowment Foundation Board
9. Motion To Authorize County Attorney To Resolve HVAC Rebate Dispute
10. Change Of Status - Sheriff's Department

Documents:

[CHANGE OF STATUS SHERIFF DEPARTMENT.PDF](#)

11. Public Comments

Documents:

[HARDIN COUNTY POLICY FOR PUBLIC COMMENT.PDF](#)

12. Other Business
13. Adjournment/Recess
14. Supervisors Boards & Commissions Report  
Courthouse Large Conference Room
15. 1:00 P.M. Hardin County Management Team Training, County Engineer's Office  
Conference Room



HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – JULY 24, 2019  
WEDNESDAY - 10:00 A.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Chair Reneé McClellan called the meeting to order. Also present were Supervisors Lance Granzow and BJ Hoffman; and Justin Ites, Taylor Roll, Megan Mollenbeck, Lydia Reichenbacher, Dave Dunn, Curt Groen, Dave McDaniel, Jessie Harken, Angela Raymond, Jessica Lara, Mark Buschkamp, Don Knoell, Donna Juber, Micah Cutler, Rick Gustin, and Nancy Lauver.

The Pledge of Allegiance was recited.

Hoffman moved, Granzow seconded to approve the agenda as posted. Motion carried.

Utility Permits: None.

Secondary Roads Department:

A departmental update was provided by County Engineer Taylor Roll. No action was necessary; informational only.

Hoffman moved, Granzow seconded that the following Resolution No. 2019-28, Resolution for Road Reclassification Public Hearing, be adopted. Roll call vote: “Ayes” Hoffman, Granzow, and McClellan. “Nays” None. Resolution No. 2019-28 is hereby adopted as follows:

RESOLUTION FOR ROAD RECLASSIFICATION PUBLIC HEARING  
Hardin County  
Resolution No. 2019-28

WHEREAS, A petition has been filed with the Hardin County Engineer asking that action be taken to reclassify a section of Hardin County Secondary Road to Class C, described as follows:

A portion of G Avenue, originally established on the 2<sup>nd</sup> of July, 1906 (Road Record Book 3, Page 269) as Gilbert Consent Highway, lying in Section 12, T-886N, R22W, Buckeye Township of Hardin County, Iowa. The extent of this road reclassification is the portion of the roadway commencing at the North Right-of-Way line of 180<sup>th</sup> Street, thence running in a Northerly direction approximately one-half mile to the terminus.

NOW, THEREFORE BE IT RESOLVED that a hearing on the proposed reclassification will be held in the Conference Room, Hardin County Courthouse, Eldora, Iowa 50627 at 10:05 A.M. on the 7<sup>th</sup> Day of August, 2019 in accordance with Iowa Code Chapter 306.

/s/ Reneé McClellan  
Renee McClellan, Chairperson  
Hardin County Board of Supervisors

ATTEST: /s/ Jessica Lara  
Jessica Lara, Hardin County Auditor

DATE: July 24, 2019

Granzow moved, Hoffman seconded to approve the minutes of July 17, 2019. Motion carried.

Hoffman moved, Granzow seconded to approve the July 24, 2019 claims for payment. Motion carried.

Hoffman moved, Granzow seconded to approve funding for Iowa Falls Economic Development Corp. in the amount of \$35,239. Motion carried.

Hoffman moved, Granzow seconded to approve the hiring of Caden Hobson, Dispatch, Sheriff's Office, effective 7/19/2019 at \$15.00/hour. Motion carried.

Granzow moved, Hoffman seconded to approve the change of status for Angela Silvey, Elections Deputy, Auditor's Office, effective 7/29/2019 at \$41,048. Motion carried.

Hoffman moved, Granzow seconded that the following Resolution No. 2019-29, Resolution Authorizing the Chair to Sign the 28E Agreement for Iowa Precinct Atlas Consortium, be adopted. Roll call vote: "Ayes" Hoffman, Granzow, and McClellan. "Nays" None. Resolution No. 2019-29 is hereby adopted as follows:

RESOLUTION NO. 2019-29  
RESOLUTION AUTHORIZING THE CHAIR TO SIGN THE  
28E AGREEMENT FOR  
IOWA PRECINCT ATLAS CONSORTIUM

WHEREAS, the purpose of the agreement is to provide an organizational structure to purchase a copyright license for distribution and use of Precinct Atlas within the State of Iowa; and,

WHEREAS, authority for this agreement is contained in Chapter 28E of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Hardin County Board of Supervisors to authorize the Chair to sign the 28E Agreement for Iowa Precinct Atlas Consortium.

Resolution adopted this 24<sup>th</sup> day of July, 2019.

/s/ Reneé McClellan  
Reneé McClellan, Chair  
Board of Supervisors

Granzow moved, Hoffman seconded to approve the 2018 tax levies as submitted. Motion carried.

Discussion was held with County Assessor, Don Knoell, on abatement of 2018 taxes for Ellsworth Neighborhood condos in Iowa Falls. Assessor Knoell is going to cancel out the abatement and go with the original values. No action was necessary.

Hoffman moved, Granzow seconded to approve the application for fireworks permit submitted by Vern Schwartz, for August 3, 2019, rain date August 4, 2019, at 21649 E Ave., Alden. Motion carried.

Public Comments:

Representatives from Hansen Family Hospital appeared to provide information on business health services at the hospital.

Other Business:

Supervisor Hoffman discussed Emergency Medical Services being an essential service in Hardin County. No action was necessary at this time; informational only.

Hoffman moved, Granzow seconded to adjourn. Motion carried.

Following adjournment, Supervisors McClellan, Granzow, and Hoffman met with Don Primus, Iowa DNR in the Conference Room. Discussion was held.

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Reneé McClellan, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor

HARDIN COUNTY BOARD OF SUPERVISORS  
MINUTES – JULY 25, 2019  
THURSDAY - 9:30 A.M.  
COURTHOUSE LARGE CONFERENCE ROOM

Chair Reneé McClellan called the meeting to order. Also present were Supervisors Lance Granzow and BJ Hoffman; and Megan DiCesare, Darrell Meyer, Mike Galloway, Taylor Roll, Julie Duhn, and Nancy Lauver.

The special meeting was held with Megan DiCesare, IRVM Department, for a departmental planning session and employment job review.

The job review materials haven't been compiled, so that item will be placed on a future agenda.

Items discussed and consensus reached:

1. Spraying priority was met.
2. Other priorities remain, but can now include hydro-seeding as well.
3. IRVM and Engineer will continue to communicate to meet priorities.
4. As a department head and manager of employees, Megan has "exempt" status.
5. Megan will avoid employee hours exceeding 30 hrs/wk on annual average.
6. Brush spraying will be walked, unless OSHA/DOT/DOL can be satisfied.
7. IRVM will hire PT seasonal to fill the vacancy occurring on or about 8/10.
8. Winter personnel will include Megan and one other person.
9. IRVM budget management will benefit from good communication with BOS.
10. Megan can comp IRVM fulltime person, but avoid being short-handed for weed spraying season.

No action was taken; planning and discussion only.

At 10:35 a.m. Granzow moved, Hoffman seconded to adjourn. Motion carried.

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Reneé McClellan, Chair  
Board of Supervisors

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Jessica Lara  
Hardin County Auditor



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

**FILED**

JUL 22 2019

### HARDIN COUNTY Employee Change of Status Report

HARDIN COUNTY AUDITOR

Please enter the following change(s) as of 7/31/2019  
Date

Name: Jeremy Nichols

Department: Jail

Address: \_\_\_\_\_

Position: P/T Transport Officer

Alden Ia 50006  
City State Zip Code

Salary/Hourly Rate: \$15.00

Fund: 0001-05-1050-000-10108

Status:  Full-time  Permanent Part-time  Temporary/Seasonal Part-time

Reason of Change:

- Hired
- Promotion
- Demotion
- Pay Increase
- Leave of Absence \_\_\_\_\_  
Dates
- Resignation
- Retirement
- Layoff
- Discharge

Other: Administrative only - Hasn't worked since 10-16-2017 - removing him from payroll files

Dates of Employment: 6/1/2016 to 10-6-2017  
From To

Last Day of Work 10/6/2017  
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From To

Authorized by: [Signature]  
Elected Official or Department Head

25 Jul 19  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date



# HARDIN COUNTY

## Courthouse

HARDIN COUNTY COURTHOUSE  
1215 EDGINGTON AVE.  
ELDORA, IA 50627

### HARDIN COUNTY Employee Change of Status Report

**FILED**

JUL 22 2019

Please enter the following change(s) as of 7/24/2019  
Date

**HARDIN COUNTY AUDITOR**

Name: Travis Prochaska

Department: Sheriff

Address: \_\_\_\_\_

Position: P/T Deputy

Iowa Falls                      Ia                      50126  
City                                  State                      Zip Code

Salary/Hourly Rate: \$19.00

Fund: 0001-05-1000-000-10108

Status:     Full-time             Permanent Part-time             Temporary/Seasonal Part-time

Reason of Change:

- Hired
  - Promotion
  - Demotion
  - Pay Increase
  - Leave of Absence
  - Resignation
  - Retirement
  - Layoff
  - Discharge
- \_\_\_\_\_ Dates

Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dates of Employment: 6/5/2007 to 7/24/2019  
From                      To

Last Day of Work 2/15/2019  
(if applicable)

Beyond the last day of work, the following vacation time was (or will be paid): \_\_\_\_\_ to \_\_\_\_\_  
From                      To

Authorized by: *David G. O'Connell*  
Elected Official or Department Head

25 Jul 19  
Date

Authorized by: \_\_\_\_\_  
Board of Supervisors

\_\_\_\_\_  
Date


## HARDIN COUNTY'S POLICY

### FOR PUBLIC COMMENT


1. The "Public Comments" section of the agenda is your opportunity to address items not on the agenda. A speaker may speak to one (1) issue per meeting for a maximum of three (3) minutes. Official action cannot be taken by the Board at that time, but may be placed on a future agenda or referred to the appropriate department. Keep items germane and refrain from personal or slanderous remarks.
2. The public may address any item on the agenda after recognition by the Chair. State your name, address, and group affiliation (if appropriate). You may speak one (1) time for a maximum of three (3) minutes.

Adopted this 1st day of July, 2009.

HARDIN COUNTY BOARD OF SUPERVISORS

  
Jim Johnson, Chair

  
Erv Miller, Member

  
Ed Bear, Member